

Shi^ft Happens![®]

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Room & AV Requirements

- o Lapel Microphone
- Flip Chart + Marker
- Extension cord (if there is not an outlet near the podium or table)
- Projection screen (or screens depending on the size of the room and audience)
- LCD Projector (<u>Please note</u>: Shift Happens can provide a projector for an additional usage fee.)

Jim brings his own laptop, back-up drive, and some connectors with him. Please contact us if you need any further information at 312-527-9111.